

# AGENDA

## Audit and Governance Committee

Date: **Tuesday 18 March 2014**

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Time: **10.00 am**

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Place: **The Council Chamber, Brockington, 35 Hafod Road,  
Hereford, HR1 1SH**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Governance Services**

Tel: 01432 260239

Email: [councillorservices@herefordshire.gov.uk](mailto:councillorservices@herefordshire.gov.uk)

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# **Agenda for the Meeting of the Audit and Governance Committee**

## **Membership**

**Chairman**

**Councillor J Stone**

**Vice-Chairman**

**Councillor NP Nenadich**

**Councillor CNH Attwood**

**Councillor EMK Chave**

**Councillor PGH Cutter**

**Councillor MAF Hubbard**

**Councillor TM James**

**Councillor Brig P Jones CBE**

**Councillor PJ McCaull**

**Councillor DB Wilcox**

**AGENDA**

	<b>Pages</b>
<b>1. APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
<b>2. NAMED SUBSTITUTES (IF ANY)</b> To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.	
<b>3. DECLARATIONS OF INTEREST</b> To receive any declarations of interest by Members in respect of items on the agenda.	
<b>4. MINUTES</b> To approve and sign the Minutes of the meetings held on 25 September 2013 and 26 November 2013.	7 - 14
<b>5. INTERNAL AUDIT PROGRESS REPORT</b> To update Members on the progress of internal audit work and to bring to their attention any key internal control issues arising from work recently completed.	15 - 24
<b>6. GRANT THORNTON AUDIT PLAN</b> To note the external auditors audit plan for the financial year ended 31 March 2014.	25 - 42
<b>7. GRANT THORNTON AUDIT AND GOVERNANCE COMMITTEE UPDATE</b> To note and comment on the external auditors update report for Herefordshire Council.	43 - 66
<b>8. REVIEW OF THE STANDARDS PROCESS</b> To consider alternative options for the operation of the Council's Standards process.	67 - 76
<b>9. STATUS OF ROSS-ON-WYE COMMUNITY GOVERNANCE REVIEW GROUP</b> To clarify the status of the group conducting the Ross-on-Wye Community Governance Review.	77 - 80